

Dear Parents / Carers,

We hope you are well and looking forward to your children returning to school. We would like to thank you for your patience, co-operation and understanding during a very difficult time.

The safety of our children continues to be of paramount importance and we will therefore be adhering to Public Health Guidance when pupils return.

#### Details for School Opening

- Anyone displaying COVID-19 symptoms must not attend school, there will be strict adherence to the Department of Health's Test, Trace & Protect Strategy.
- Regular / thorough attention to hygiene throughout the day.
- Catch it, Bin It, Kill It approach in each classroom.
- Additional supplies of tissues, soap, sanitisers.
- Regular cleaning of door handles, desk tops, chairs, surfaces, light switches, sinks, toilets etc.
- PPE available for staff use as and when required.
- Non – contact thermometer to be used when a child becomes ill.
- Signage to encourage social distancing.
- A class to act as a single, consistent, protective bubble with minimal interaction with other classes.
- Uniforms will be worn.
- Parents will not have access to the school building unless by agreed appointment.

#### Morning

- School starts at 9.00am, gates will open at 8.45am, please do not come to school before that time, all gates will be supervised.
- P4 will enter via gate 1 ( Leeson St), assemble in playground ( demarcation in place) & proceed to classrooms for handwashing.
- P1, P2 enter via Main Gate 2 and proceed to demarcation areas.
- P6, P7 will enter via Gate 3 ( Mr. Lavery's entrance) & go straight to their classroom, they will be greeted by staff and supervised for handwashing.
- P3, P5 enter via Gate 4 ( Lower Ross Rd ) and proceed to demarcation areas – staff in place to direct.
- Parents should remain outside the school grounds and avoid congestion / gatherings near the gates or entrance areas.
- Children should not bring a school bag to school.
- There will be no Breakfast Club or After Schools until further notice.

### Break / Lunch Times

- Children bring a break for week 24<sup>th</sup> August – water in disposable bottle / sandwich /fruit.
- All children bring packed lunches (in disposable bags) for the week 24<sup>th</sup> August – 28<sup>th</sup> August.
- Please note that we have a number of children with severe allergies. We request that children DO NOT BRING FOODS CONTAINING NUTS / NUT TRACES / into school.
- Free school meals will be available from 1<sup>st</sup> September. We hope to introduce paid dinners at a later date when it is safe for the office to handle cash.
- If a child forgets lunch, during the week 24<sup>th</sup> – 28<sup>th</sup> August, it will be provided by the school.

### End of School Day

- School finishes for P2 – P7 at 2.00pm each day until 18<sup>th</sup> September 2020.
- Classes will be released via Gates as outlined previously.

### Additional Measures

- Movement around the school will be kept to a minimum.
- If a child needs to leave school early for an appointment, you must phone before 12 Noon.
- Parents are only permitted to leave in critical items for children e.g. medication.
- All pupils will receive their own zip wallet with appropriate resources.
- When paid dinners / fruit / milk are introduced parents will be asked to place the correct amount of money for week / month in an envelope. Change will not be given.
- It is vital that contact details are up to date – telephone numbers / email addresses – this allows for immediate contact if your child is ill.
- Dogs are not permitted in the school grounds.

### If your child is showing corona virus symptoms

- Mrs Alexander or the senior management team will be informed immediately.
- Your child will be supervised in an isolation room and temperature taken.
- You will be contacted to collect your child and instructed to have your child tested for Covid -19
- In an emergency we will call an ambulance.
- If the results are negative the child can return to school after 48hrs.
- If your child has tested positive, please adhere to PHA guidance under the Test, Trace and Protect programme.
- All staff / pupils who have been part of the child's class or 'bubble' will be asked to self-isolate.

Thank You

**Mrs Alexander & Staff**